



California Affordable
Housing Initiatives, Inc.

Board of Directors

GREGORY D HARTWIG
ANNE GRIFFITH
PATRICIA WELLS

Executive Director

Patricia Wells

In accordance with Article III, Section 7, of the Bylaws California Affordable Housing Initiatives Inc., NOTICE IS HEREBY GIVEN that the **Regular Meeting (Affiliate Meeting)** of the California Affordable Housing Initiatives Board of Directors has been called. The meeting will be held as follows:

California Affordable Housing Initiatives Inc.

Regular Meeting (Affiliate Meeting)

Tuesday, December 12, 2023 at 5:30 PM



AGENDA
Regular Meeting (Affiliate Meeting)
December 12, 2023, 5:30 PM

Zoom Information

To participate via teleconference, please use the zoom link below.

Join Zoom Meeting Online:

<https://www.zoom.us/join>

Meeting ID (access code): 810 1319 1358 **Meeting Password:** 193883
Closed Caption – provided through the link.

To participate by Telephone:

Meeting ID (access code): 810 1319 1358 **Meeting Password:** 193883

1. Roll Call

(AB 2449 Compliance) The Chair/Clerk of the Board will confirm that there are three (3) Directors in the same, properly noticed meeting room within the jurisdiction of the City of Oakland, accessible to the public. Each Director who is accessing the meeting remotely must disclose verbally whether they are requesting to meet remotely under AB2449 due to: (1) just cause (notice required), or (2) emergency circumstances. For "emergency circumstances" the request must be approved by a majority vote of the Board of Directors for the emergency circumstance to be used as a justification to participate remotely. All Directors meeting remotely must provide a general description of the circumstances relating to need to appear remotely at the given meeting. A Director must a/so publicly disclose at the meeting prior to any action whether any individuals 18 years or older are present in the room with the member at the remote location, and the general nature of the member's relationship with such individuals.

2. Modifications to the Agenda

(Allows for any change in the order of business or the announcement of the postponement or continuation of agenda items.) The Board can only take action on items listed on this agenda unless a finding is made that an emergency exists.

3. Approval of Minutes

3.1 2023-1016 Approval of the Minutes of the Regular Meeting on September 12, 2023

Attachment(s)

[CAHI Minutes for the Regular Meeting Held on September 12, 2023.pdf](#)

4. New Business

4.1 2023-868 Adopt a Resolution Ratifying the Renewal of the Fidelity Bond Insurance Coverage and Ratifying Payment of the Combined Annual

Premium of \$307,900

Attachment(s)

[Cover Memo 4.1 Fidelity Bond Coverage Renewal.pdf](#)

[CAHI Insurance Summary.pdf](#)

[Resolution 124 Fidelity Bond Premium Renewal 12.12.23.pdf](#)

- 4.2 2023-870 Presentation of the Unaudited Comparative Financial Statements dated September 30, 2023 and 2022

Attachment(s)

[Cover Memo 4.2 FY24 Q1 Financials.pdf](#)

[CAHI Q1 FY24 Presentation.pdf](#)

5. Recognition of people wishing to address the Board

If you need special assistance to participate in the meetings of the California Affordable Housing Initiatives, Inc. Board of Directors, please contact (510) 238-5300 (TDD: English 800-735-2929 or Spanish 800-855-3000). Notification 48 hours prior to the meeting will enable the California Affordable Housing Initiatives, Inc. Board of Directors to make reasonable arrangements to ensure accessibility.

All public comment on action items will be taken at the public comment portion of the meeting. You may comment via zoom by “raising your hand” or by submitting an e-mail to CAHI-PBCA@oakha.org or call using the zoom participant number.

- You may request to make a public comment by “raising your hand” through Zoom’s video conference or phone feature, as described below. Requests will be received only during the designated times in which to receive such requests and only for eligible Agenda items. Public comments will be subject to the appropriate time limit of three (3) minutes.
- To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time of three (3) minutes, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In-Webinar.
- To comment by phone, please call on one of the phone numbers listed below. You will be prompted to “Raise Your Hand” by pressing “*9” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time of three (3) minutes, you will then be re-muted. Please unmute yourself by pressing *6. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> - Joining-a-meeting-by-phone.

6. Written Communications

- 6.1 2023-960 Informational Memo on the Status of the Annual Contribution Contract for Project-Based Section 8 Contract Administration Services between California Affordable Housing Initiatives, Inc. and the U.S Department of Housing and Urban Development

Attachment(s)

[Cover Memo 6.1 CAHI PBCA Update.pdf](#)

[Draft Letter House FY24 Appropriations Committee.pdf](#)


7. Announcements by Board of Directors

7.1 2023-1018 Board of Directors Meeting Calendar for 2024

Attachment(s)

[CAHI 2024 Board Meeting Calendar.pdf](#)

8. Adjournment



Patricia Wells, Executive Director